DEFENCE INNOVATION ORGANIZATION
Innovations for Defence Excellence
http://www.makeinindiadefence.gov.in/pages/innovations-for-defence-excellence-idex-

The Defence Innovation Organization is looking to hire up to 2 Project Directors and 4 Program Executives for its iDEX team having experience in working with the armed forces, dealing with acquisitions and procurement of technology, promoting innovation and entrepreneurship and creating awareness at the grass root level. Detailed job descriptions are given in **ANNEX – I**.

The Innovations for Defence Excellence (iDEX) framework, launched in April 2018 at DefExpo 2018, primarily aims at creation of an ecosystem to foster innovation and technology development in Defence and Aerospace in India by engaging industries including MSMEs, Start-ups, Individual Innovators, R&D Institutes & Academia, and providing them grants/funding and other support to create product and services for future adoption for Indian defence and aerospace needs.

iDEX is also the executive arm of the **Defence Innovation Organisation (DIO)**, which is the legal entity, a Section-8 company, created by the defence PSUs HAL & BEL, to support the MoD in building the entrepreneurship and innovation ecosystem in Defence in India by implementing the iDEX framework.

Submission of Applications

- Interested candidates must send their applications to the following email – jsx@nic.in before 11:59 PM on **31st December 2018**.
- Applicants for the program director post must write the email subject as – "**APPLICATION FOR PROGRAM DIRECTOR POST, DIO**" and applicants for the program executive post must write the email subject as – "**APPLICATION FOR PROGRAM EXECUTIVE POST, DIO**"
- This is the only method of application that will be entertained. Applications received in hardcopies shall not be accepted.
- The application must have a **1 page covering letter** and the applicant's **resume (not more than 2 pages)** in a **single pdf file (no more than 1MB in size with a maximum of 3 pages of A4 or letter size)**
- Please note any deviation from the prescribed method (including but not limited to page limit, file size and subject line) of submitting applications may result in immediate disqualification of the application.
- DIO will not entertain any queries regarding the recruitment process neither is it obligated in any manner to explain its hiring decision to the applicants.
- Shortlisted candidates may be called for an in-person interview to New Delhi.
- Other terms and conditions for the engagement will be notified to shortlisted applicants at a later date.
- Note: The Defence Innovation Organization reserves the right to terminate the engagement process or thecontractat any time, without assigning any reason.

	Job Description – PROGRAM DIRECTOR	
1	Name of post	Program Director
2	Number of posts	2 (Tentative – Actual may vary)
3	Method of recruitment	Contract Basis
4	Age Limit	Candidates should be below 55 years of age as on 1st January, 2019
5	Period of Contract	Initially for a period of 2 years (can be extended up to 5 years – one year at a time, on the recommendation of the DIO Board). In case a person leaves before completion of one year, he/she will not get any work certificate.
6	Remuneration (per month)	An initial consolidated amount of up to Rs. 2,00,000/- per month, inclusive of Transport Allowance and all taxes. There shall be an annual increase of Rs.10,000/- subject to satisfactory performance.
7	Education qualification	Essential • At least a Master's Degree in Science, Management or Technology, with minimum of 10 years of relevant experience (Bachelor's degree holders with relevant and sufficient experience may be considered) Desirable • Experience of working with the armed forces, particularly in acquisitions, procurement & technology. • Experience in dealing with the innovation and entrepreneurship ecosystem.
8	Job description	Supporting the iDEX CEO by managing specific projects related to any of the following iDEX activities: - • Forging and managing partnerships with top incubators in the nation to build the innovation ecosystem for defence under the Framework for Partner Incubators. • Ensuring design and implementation of various defence related challenges, hackathons, etc. under the SPARK framework. • Managing the fund disbursement process for awardees of grants under the various frameworks of iDEX. • Creating interactive platforms for effective execution and monitoring of iDEX projects. • Ensuring effective and adequate out-reach (using social and traditional media) about iDEX and related endeavours. • Ensuring that all projects are delivered on-time, within scope and within budget and taking up new projects to further the iDEX agenda.

	Job Description – Program Executive	
1	Name of post	Program Executive/Coordinator (Young Professional)
2	Number of posts	4 (Tentative – Actual may vary)
3	Method of recruitment	Contract Basis
4	Age Limit	Candidates should be below 30 years of age as on 1st January, 2019
5	Period of Contract	Initially for a period of 2 years (can be extended up to 5 years – one year at a time, on the recommendation of the DIO Board). In case a person leaves before completion of one year, he/she will not get any work certificate.
6	Remuneration (per month)	An initial consolidated amount of up to Rs. 1,00,000/- per month, inclusive of Transport Allowance and all taxes. There shall be an annual increase of Rs.10,000/- subject to satisfactory performance.
7	Education qualification	Essential • At least a Master's Degree in Science, Management or Technology, with minimum of 2 years of relevant experience • Bachelor's degree holders with relevant and sufficient experience may be considered Desirable • Experience in the innovation and entrepreneurship ecosystem. • Experience in consulting, project management, or IT operations
8	Job description	Supporting the iDEX management team by managing specific projects related to any of the following iDEX activities: - • Program operations • Collaboration and partner management • Qualitative and Quantitative Analysis • Communications and Outreach • Documentation and Compliance • Grant Management