

**F. No.12(2)/2025-D(Coord/DDP)**  
**Government of India**  
**Ministry of Defence**  
**Department of Defence Production**

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Room No. 335-A, B-Wing  
Sena Bhawan, New Delhi  
Dated, the 25<sup>th</sup> June, 2025

**OFFICE ORDER**

Consequent upon the joining of Ms. Manisha Chandra, IAS (GJ:2004) and Ms. Meera Mohanty, IAS (HP:2005) as Joint Secretary in the Department of Defence Production as per MoPPGP/DoPT/ACC Order No. 33/07/2025-EO(SM-I) dated 28.05.2025, it has been decided to issue partial modification to the Office Order No. 12(2)/2020-D(Coord/DDP) dated 26.11.2024 on work allocation to Joint Secretaries in DDP as follows:

- a) Assigning of the charge of JS (Aerospace) to Ms. Manisha Chandra, IAS with allocation of work as follows:
    - i. D(HAL-I), D(HAL-II) and D(HAL-III) including matters relating to HAL.
    - ii. All matters relating to DGAQA.
    - iii. All matters relating to DOMW.
    - iv. Matters relating to international cooperation with Russia.
  - b) Assigning of the charge of JS (P&C) to Ms. Meera Mohanty, IAS with allocation of work as follows:
    - i. All matters relating to Coordination within DDP.
    - ii. General Administration matters in DDP.
    - iii. Testing infrastructure for Defence Industry and Skill Development for Defence Industry.
    - iv. Directorate of Standardisation.
    - v. Artificial Intelligence.
    - vi. All matters relating to Bharat Electronics Ltd. and Bharat Dynamics Ltd.
    - vii. Administrative matters related to MSQAA & SSQAG.
2. This issues with the approval of Competent Authority.



(R.S. Shukla)  
Director (Admin), DDP  
Tel: 2379 2351

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**i. Officers Concerned**

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- i. PS to RM
- ii. PS to RRM
- iii. PSO to Secretary (DP)
- iv. PPS to Principal Advisor (Cost)

Contd.

- v. PPS to JS (NS) / JS (DIP) / JS (LS)
- vi. All Directors / Dy. Secretaries & equivalent officers in DDP
- vii. DS (Establishment), Department of Defence, MoD
- viii. DoO (C&S) / DGQA / DGAQA
- ix. CMDs of all DPSUs
- x. DPIT Division, DDP – for uploading of the above Office Order on DDP's website and to update it on DDP's Directory.