

No. 8(25)/2023-D(Coord/DDP)
Government of India
Ministry of Defence
Department of Defence Production

South Block, New Delhi
Dated 26th September 2023

OFFICE MEMORANDUM

Subject: Revised consolidated instructions regarding Global Tender Enquiry (GTE) under Rule 161 (iv) of General Financial Rules (GFRs) 2017 upto Rs. 200 crore.

Ministry of Finance, Department of Expenditure (DoE) vide OM No. F-12/17/2019-PPD dated 15.05.2020, while amending Rule 161 (iv) of GFRs 2017 has stipulated that no Global Tender Enquiry shall be invited for tenders upto Rs. 200 Cr. It further stipulates that in exceptional cases, the Ministry /Department may record detailed justification and seek prior approval for relaxation to the above Rule from the Competent Authority.

2. Subsequently, vide DoE's ID No. 20/36/2020-PPD dated 29.10.2020 it was conveyed that for cases pertaining to Ministry of Defence, Defence Secretary will be the competent authority to approve issue of GTE upto Rs. 200 crores based on adequate justification. Further, vide DOE O.M. No. 20/38/2020-PPD dated 21.12.2020 it was conveyed that Defence Secretary may evolve suitable mechanism for evaluation of such cases.

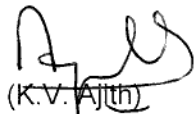
3. It is noted that a large no. of the proposals, being sent by Defence PSUs are either not complete or not in accordance with the instructions issued by Cabinet Secretariat, MoF, PMO and MoD for submission of the proposals. Due to this, such proposals are returned to the concerned PSU for rectification. In order to avoid shuttling of the proposals and to save time, all instructions for submission of proposals have been consolidated and suitably modified in a format for convenience of proposing PSUs and procedure have been evolved for evaluation of GTE cases, as below:

- A. The proposals for GTE may be submitted as per the format given in Annexure-A
- B. The procedure for processing the GTE cases based on the complete format shall be as per Annexure-B.

4. All the DPSUs are requested to ensure necessary action adhering to all the instructions before submitting the case to MoD.

5. This issues in consultation with MoD (Fin) and with the approval of Defence Secretary.

Encl: As above



Deputy Secretary to the Govt. of India
Tel: 2301 3701

All the DPSUs

Copy to:

1. Secretary (DP)
2. FA(DS)
3. AS(DP)
4. All JSs in DDP and Addl. FA & JS, MoD(Fin) dealing with DDP cases

Copy also to: (1) PPS to RM / (2) S.O. to Def Secy

FORMAT

S.No.	Particulars	Remarks
1.	Name of the PSU	
2.	Detailed Description of the item	
3.	Use of the item	
4.	Life time of the item proposed (in years)	
5.	Whether item is procured regularly? (If so, Details of procurement of the said item over the past five years (Five completed financial years or last five tenders and the current financial year) inclusive of supply details as per format at Appendix-I.	
6.	Quantity required to be procured with justification for the quantity	
7.	Estimated procurement price along with basis of such estimation (International Price comparison chart)	
8.	Justification to be submitted as under	
	<ul style="list-style-type: none"> a. Detailed justification for Global Tender and essentiality of import (Item wise) b. Who are the (possible) vendors of the item under procurement, in the global (including India) market? 	
9.	<ul style="list-style-type: none"> a. Whether the Department has tried and floated the domestic open tender/on GeM to identify the domestic suppliers (details to be mentioned), if not, whether prior approval of Defence Secretary in accordance with DOE O.M. No. 20/38/2020-PPD dated 21.12.2020 has been obtained. b. Capacity of all domestic local suppliers as per the domestic tender floated, if any 	
10.	What are technical alternatives available within country and whether they can be used (substituted) for the proposed item under GTE?	
11.	Whether the Department had in the past attempted at development of local suppliers/ phased	

	Indigenization/ promotion of alternative technology having sufficient local suppliers. (If so, details thereof)	
12.	Consequence of non-procurement of the item through GTE.	
13.	Whether BIS standards are available for the items proposed under procurement, if not, the efforts made to operationalize such standards	
14.	Whether the department had published procurement plan for next 05 years, for the item under discussion?	
15	<p>Category Certificate of the proposed item(s) alongwith justification/ documentation for each category in terms of DDP ID Note No. 18(2)/19/PPO-Exemption-DP(Plg-MS) dated 10th Dec,2020 and 04th Jan,2021 under which MoM held on 2nd Dec,2020 and 22ndDec, 2020 respectively were issued.</p> <p>Categories are defined as below:</p> <ol style="list-style-type: none"> a. Category-A: Items where DPSUs have already floated Domestic Tender Enquiries in the last one year and no Indian Manufacturer (excluding traders and dealers) qualified against such tender enquiries, duly certified by DPSU. b. Category-B: Items which do not fall under Category-A above and there is an urgency of procurement of such items to meet immediate requirements for next 03 (three) months to avoid hampering of production lines, with existence of immediate requirement and appropriateness of quantity required for 03 months being duly certified by DPSU. c. Category-C: Items which do not fall under Category 'A' or 'B' above, and where there are some specific contractual obligations to procure the items from specific nominated suppliers/ suppliers or other obligations (documentary proof in the form of relevant portion of the contract). d. Category-D: All other remaining items. 	
16.	<p><u>Certificates:</u></p> <p>i) Confirmation of non-availability in India of particular equipment/consumables of foreign origin through Government e-Marketplace (GeM) and other sources;</p>	

	<p>ii) Certification that locally available alternatives with equivalent specifications are not suitable for research purposes (if applicable);</p> <p>iii) The non-availability of such equipment for research purposes with nearby research institutes or within the institute (if applicable);</p> <p>iv) Certification of the requirement of proprietary items of foreign origin for research purpose (where applicable).</p> <p>as mentioned in MoF's revised guidelines on GTE, issued vide OM No. 4/1/2021-PPD dated 03.08.2021.</p>	
17.	Indicate action taken/efforts to minimize imports in terms of PMO ID dated 03.12.2021 has directed to undertake efforts to minimize imports by DPSUs.	
18.	DoE OM No. F-4/1/2021-PPD dated 14.02.2022 stipulates that procurement of Raw Material which are not available in India, may be done through GTE with the approval of Secretary of Dept./Ministry concerned. Please indicate whether the proposed item is a raw material.	
19.	<p>Whether the proposals which fits the following categorization in terms of Cabinet Secretariat's ID No. 213/2/1/2020-CA.IV (Vol.XVIII) dt. 19th January,2023 would be deemed to have lapsed:</p> <ul style="list-style-type: none"> • Period from the closing date of latest domestic tender has crossed 1 year (closing date of tender to be indicated). • Re-tendering will not require re-validation of approval of Competent Authority provided the first "Notice Inviting Tender" is issued within 3 months of approval. 	
20.	<p>Whether the proposal satisfies all the following conditions as mentioned in Cabinet Secretariat's ID No. 213/2/1/2020-CA.IV-(Vol.XX) dt. 07th Feb, 2023:-</p> <ul style="list-style-type: none"> • Have DPSUs ensured compliance to all provisions of GFRs including those related to procurement from countries sharing land borders with India. • Have DPSUs in addition to sourcing information from Invest India, also utilized other available resources while exploring the option of domestic sourcing. • In order to avoid eleventh hour procurements, have DPSUs made an assessment of future 	

	<p>requirements and prepared a calendar of future procurements for helping develop potential domestic vendors.</p> <ul style="list-style-type: none"> • Whether the procurement is a one time requirement or a recurring requirement. • In order to identify recurring purchases, has DDP/PSU studied previous five years GTE proposals as well as future projected requirements. This data may be used to develop domestic vendors /manufacturers (status on Srijan Portal to be indicated) 	
21.	<p>Whether the proposal satisfies all the following conditions as mentioned in Cabinet Secretariat's ID No. 213/2/1/2020-CA. IV-(Vol. XXIII) dt. 03rd March, 2023:=</p> <ul style="list-style-type: none"> • Keeping in view the lead time required for inviting bids and supply of items , proposals for use in a given financial year, may be ordinarily be submitted not later then 30th September of the said financial year. The proposals submitted between October-March of any year would be considered for use in the next financial year. • Whether thwe proposed quantity is reasonable to meet the requirement in a given financial year. • Indicate a specific time frame in their tender for development orders as regards the delivery period , keeping in view all relevant aspects. 	
22.	<p>Whether the proposal satisfies all the conditions as mentioned in Cabinet Secretariat's ID No. 213/2/1/2020-CA. IV-(Vol. XXXIV) dt. 03rd Aug, 2023</p>	
23.	<p>Whether information related to efforts done by DPSU to indigenise each item proposed for GTE is attached in format given at Appendix-II. (Yes/No)</p>	

Procedure for processing of proposal

For processing the GTE proposals, following steps may be ensured: -

- i. Each of the DPSUs shall submit proposals for GTE in the format (Annexure-A) with all relevant details to respective nodal divisions in DDP.
- ii. Concerned Joint Secretary, after getting proposals examined and ensuring that proper justification with all relevant documents/ formats/ information is submitted by the DPSUs, shall submit the proposal simultaneously to Indigenization cell and MoD(Fin) for examination.
- iii. Observations from Indigenization cell and MoD(Fin) shall be communicated to the nodal wing within 7 days.
- iv. Reply of the observations from DPSUs shall be obtained by the nodal wing within 7 days of communication from Finance/ Indigenization.
- v. After receipt of clarifications, the nodal wing will call for a meeting and present the case before a Standing Committee.
- vi. A Standing Committee, comprising of following members, shall meet to deliberate and take decision on the proposal and all the issues to be sorted at this level itself:
 - a. Concerned JS dealing with DPSU in DDP.
 - b. Addl.FA, MoD(Fin) dealing with DDP cases.
 - c. Representative of Indigenization cell.
 - d. Member from DPSUs dealing with subject case, not below rank of Director/ Executive director.
 - e. Director/DS of the concerned wing as Member Secretary.
- vii. The recommendations of the committee to be processed by the concerned wing for obtaining the approval of FA(DS) and Defence Secretary on the file.
- viii. DPSUs may assess and club requirement for upto 3 years in the proposal as a single procurement case. GTE exemption as per existing guidelines will be granted on case-to-case basis. However, progress of indigenization and availability of local sources for these items shall be reviewed every year by the DPSUs and respective divisions of DDP.
- ix. All other instructions issued by Cab. Sectt., PMO, Ministry of Finance, etc. from time to time on the subject may be strictly complied with.

Appendix-I

Format for GTE

Details of procurement of the said item over the past five years (Five completed financial years and the current financial year) inclusive of supply details.

Years of contract	Item	Contract No. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of Origin of goods	Local content in %

Stamp and Signature of the
Authorized officer of the proposing Department
Name and Designation

DPSU Name:										
Sl. No.	Name of Product	Whether the item registered on SRIJAN Portal (Yes/No) with Registration Date (Product Insert Date)	If registerd, PI mention SRIJAN Portal Product ID (PRO No.)	Whether the item available for view in public domain to show interest by vendors (Yes/No)	Whether Image uploaded (Yes/No)	Whether features & details uploaded (Yes/No)	No. of Interest Shown by vendors (Date of interest)	Action in hand (EOI, Nil Value, SO, etc) / Present status on interest shown by vendors on Srijan portal	Whether the item is available in DPSU & DMA Positive Indigenisation List (Yes/ No) if Yes, please mention PIL (1st/2nd/3rd/4th)	Remarks (Reason for not including in any of four PILs)

Note: (1) The details should be provided as available on Srijan Portal.

(2) Details of the product as available in GTE Report Module of Srijan Portal should be downloaded & attached by DPSU along with their GTE Proposal