

**No. 12(3)/2025-D(Coord/DDP)**  
**Government of India**  
**Ministry of Defence**  
**Department of Defence Production**  
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Room No. 252, B-Wing  
Sena Bhawan, New Delhi  
Dated 19<sup>th</sup> May, 2025

**OFFICE MEMORANDUM**

**Subject:** Filling up two posts of Contract Purchase Officer – cum- Deputy Director in Department of Defence Production, Ministry of Defence on deputation basis – extension of due date – regarding.

Please refer to Vacancy Circular No. 12(3)/2025-D(Coord/DDP) dated 13.02.2025 inviting applications of the suitable candidates for filling up of two posts of Contract Purchase Officer – cum – Deputy Director in the Department of Defence Production under Ministry of Defence on Deputation basis.

2. In this connection, the last date for receipt of application is hereby extended upto **29.05.2025**. Accordingly, it is requested to forward duly filled application complete in all respect through proper channel within due date to this division.

  
(L. Gangte)

Under Secretary to the Govt. of India  
Tele No.: 011-2301 2659

To

- (i) All Ministries / Departments of Government of India
- (ii) CS (I), DoPT (with request to upload this OM on their website for wider publicity).
- (iii) D(IT)/NIC, MoD (with request to upload this OM on MoD's website and e-office)
- (iv) CEO, DPIT – for uploading this OM on DDP's website.

Copy to:

- (i) All Under Secretaries in MoD (Secretariat) including Defence Finance – Eligible officers who meet the eligibility conditions for the post are requested to send their application duly recommended by their respective Joint Secretaries.
- (ii) O/o JS (PG & Coord) & CAO, Ministry of Defence – For giving wider publicity to this OM
- (iii) CGDA, West Block, RK Puram, New Delhi
- (iv) C&AG of India, 10 – Bahadur Shah Zafar Marg, New Delhi.
- (v) DGQA / DGAQA
- (vi) Director General of Ordnance, Directorate of Ordnance (C&S), 10 – Shaheed Khudiram Bose Road, Kolkata.
- (vii) Director General, Defence Estates, MoD, New Delhi.
- (viii) Director of Personnel, DRDO, MoD.
- (ix) D(OL) for Hindi Translation.