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No.18(1)/2026/PO( LS)/DP(A&C)

Govt of India, Ministry of Defence  
 Deptt of Defence Production  
 Dte of Planning & Coordination  
 5<sup>th</sup> Floor, C-Block  
 Defence Office Complex  
 KG Marg, New Delhi – 110001

09 Feb 2026

To

As per distribution list given at page 4 of this vacancy circular

**Appointment of Planning Officer (Land Systems) in the Dte of Planning and Coordination, Department of Defence Production, Ministry of Defence on deputation basis**

I am directed to state that 01 (One) post of Planning Officer (LS) in the Pay Band IV, (VI CPC), in the pay scale of Rs 37400-67000/- (Rupees Thirty-Seven Thousand Four Hundred Sixty-Seven Thousand) with Grade pay of Rs. 8700/- (Rupees Eight Thousand Seven Hundred only) in the Directorate of Planning and Coordination, Department of Defence Production, Ministry of Defence would fall vacant shortly. The ibid post is required to be filled by transfer on deputation. However, as per establishment norms of the Directorate of P&C, in respect of service officers, the applicant should be of the rank of Col/ Gp Capt/ Capt, from Army/Air Force/Navy respectively.

**2. QRs/JOB SPECIFICATIONS FOR THE POST OF PLANNING OFFICER (LAND SYSTEM)**

The job involves the following:-

- (i) Process defence capital acquisition cases as per 2020 wrt weapon systems/equipment of Land systems of Indian armed forces (cases to be fielded in SPB/DPB/DAC/GSEPC)
- (ii) In-depth understanding of procedural frameworks governing RFI, SQR, AoN and related capital procurement stages as outlined in Defence Acquisition Procedure.
- (iii) Coordinate with Indian (private and public sector), to access the capability existing in Indian Industry in respect of equipment related to Land Systems (Armoured Fighting Vehicles (AFVs), Armament Systems, Ammunition & Explosives, combat vehicles, specialist vehicles etc.)
- (iv) Conduct technology scans in the domain of defence Land Systems, with the objective of developing a comprehensive and continuously updated database encompassing products, emerging technologies, and production capacities across the country, import dependency on foreign company for various technologies etc.
- (v) Represent the Department of Defence Production (DDP) in Project Facilitation Teams (PFTs) for Make projects, in accordance with DAP provisions.
- (vi) Close interaction with R&D organizations, DPSUs and industry federations such as SIDM, FICCI, CII etc.

(vii) Monitoring of projects which become the responsibility of the division.

**3. Essential/Desirable Qualification**

- (a) Overall performance of the officer must be well above average. The officer should not have been permanently superseded for promotion.
- (b) Proficient in DAP 2020 and defence capital acquisition procedures.
- (c) Held appointments related to Land System Equipment (Armoured Fighting vehicles (AFVs), Armament Systems, Ammunition & Explosives, Combat Vehicles, specialist vehicles etc.)
- (d) Qualified on DSSC/TSOC.

**4. Mode/Eligibility:**

Transfer on Deputation of serving government officers/employees of PSUs as below:-

- (i) Suitable officers of All India Services, IOFS or officers holding analogous posts in Central Civil Services Group 'A'.

OR

- (ii) Officer holding analogous posts in DRDO/Army/Air Force/Navy.

**5. Terms of Deputation:**

(a) The period of deputation ordinarily will not exceed 05 years. For computing the total period of deputation, including the period of deputation in any other ex-cadre post, held immediately preceding this appointment would also be taken into account.

(b) The pay of the officer selected on deputation will be regulated as per existing government orders/instructions. Service Officers on deputation shall continue to draw their pay and allowance from their respective CDAs in the case of selection.

**6. How to Apply:**

Application as per the attached Performa duly recommended by the concerned administrative authorities and ACR Dossier/ authenticated copies of last 5 years ACRs/APARs of eligible/willing officer(s) who can be spared in the event of their selection for the full tenure may be forwarded so as to reach **Jt Dir (Adm & Coord), Directorate of Planning & Coordination, Ministry of Defence, 5<sup>th</sup> Floor, Room No. 501, C Block, Defence Office Complex, KG Marg, New Delhi-110001** within 45 days of the date of issue of this circular. **The candidates who apply for the post will not be allowed to withdraw their candidature subsequently and undertaking be furnished accordingly.**

7. The application should be forwarded as per attached proforma only. Record of service in respect of service officer can be submitted wherever considered desirable.
8. The administrative authority should render a certificate to the effect that the particulars furnished by the Officer are correct and no disciplinary/vigilance case is pending/ contemplated against the Officer. An integrity certificate and a Statement of major/minor penalty, if any, imposed during the last 10 years, as per enclosed proforma, is also required to be forwarded.
9. All addressees are requested to give wide publicity to this circular. Service HQrs as well as DoO(C&S) are also requested to upload/advertise the above vacancy circular on their respective websites. The same is also being uploaded by this Dte on the website of Department of Defence Production, Ministry of Defence [www.ddpmod.gov.in](http://www.ddpmod.gov.in) under the hyperlink 'Vacancy & Circular' with the heading "Vacancy circular for the post of PO(LS) in Directorate of Planning & Coordination, DDP, MoD".



(A K Singh)  
Jt Dir (Adm & Coord)

Distribution:

1. IHQ of MoD (Army)  
MS Branch/MS-3B  
South Block, New Delhi
2. Wg Cdr PO-1(Dep Int)  
Room No-328(C.)  
Air HQ, Vayu Bhawan
3. NHQ/DOP, 'C' Wing  
Sena Bhawan, New Delhi- 11
4. Director G  
DoO(C&S)  
K G Marg  
New Delhi-110001
5. HQ IDS  
Kashmir House  
New Delhi-110011
6. All Ministries/Dept of Govt of India (**Through DDP's website**)
7. DRDO (Dir/Personnel),  
DRDO Bhawan
8. DGQA/Adm-4, 'G' Block  
New Delhi – 11
9. Cadre Controlling Authority: -

- (i) Under Secretary, CS-I  
Division, DOPT, 2<sup>nd</sup> Floor  
Loknayak Bhawan  
New Delhi
- (ii) Dir (E), 'B' Wing  
Sena Bhawan
- (iii) P-1, JS (Trg) & CAO, 'E'  
Block, New Delhi – 11
10. All Defence PSUs
11. NIC (Defence) Coordinator - The vacancy circular is being emailed for uploading the same on DDP's website as per para 9 of the aforesaid vacancy circular.

**BIO-DATA PROFORMA**  
Application for the post of PO(LS)

1. Name & address in Block letters :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/State Govt Rules :
4. Educational Qualifications :
5. Whether Education and other Qualification required for the post are satisfied (if any qualifications have been treated as equivalent to the prescribed in the rules, state the authority for the same).

Qualifications/experience required

Qualification/experience Possessed by the Officer

Essential: (a)  
(b)  
(c)

Desirable (a)  
(b)

6. Brief description of experience relevant :  
To the post (maximum in 100 words)

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

8. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office/Institution/ Organisation	Post Held	From	To	Scale of Pay and basic pay	Nature of duties
(a)	(b)	(c)	(d)	(e)	(f)

9. Nature of present employment  
i.e. Ad-hoc or Temporary or  
Quasi-permanent or Permanent.
10. In case the present employment is :  
held on deputation/contract basis,  
please state.  
(a) The date of initial appointment  
(b) Period of appointment on deputation/contract  
(c) Name of the parent office/organization  
to which you belong.
11. Additional Details about Present employment.  
Please state whether working under:  
  
(a) Central Government  
(b) State Government  
(c) Autonomous organization  
(d) Government Undertaking  
(e) University
12. Are you in revised scale of pay? If yes,  
give the date from which the revision took place  
and also indicate the pre-revised pay drawn:
13. Total emoluments per month now drawn:
14. Additional information, if any, which you would  
like to mention in support of your suitability for  
the post. Enclose a separate sheet, if the space  
is insufficient.
15. Whether belong to SC/ST:
16. Remarks.

Signature of the Candidate  
Address -----

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Mob No-----  
Dated: -----

**INTEGRITY CERTIFICATE & DECLARATION REGARDING PENALTY**

1. This is to certify that the integrity of Mr/Ms/ Col/Capt(INS)/GP Capt \_\_\_\_\_ is beyond doubt.
2. That the officer has not been imposed penalty of any kind for delinquencies relating to his/her service in the last ten years.

Or

The officer has been imposed a penalty (nature of penalty) for (nature of delinquency) during (period).

(COMPETENT AUTHORITY)